

## FACT SHEET 2 FEE SCHEDULE OSHC 2016

Fee	Fee Cost \$	Details
Yearly Enrolment Fee	\$50.00	Per family per year

Session	Permanent Fee Cost \$	Casual Fee Cost \$	Details
<b>Before School Care</b>	<b>\$16.00</b>	\$18.00	Per child per session
<b>After School Care</b>	<b>\$19.00</b>	\$21.00	Per child per session
<b>Vacation Care &amp; PF Day</b>	<b>\$42.00</b>	\$45.00	Per child per in regular session of care
Additional activities and excursions may incur an additional cost. Charges are advised in the vacation care program			

Late Collection Fee	\$ 25.00	For every 15 minutes or part thereof per family per occurrence after <b>6.00</b> pm.
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*Please note: repetitive late collection of children may jeopardise your child's enrolment*

Additional Fees		
Late Payment Fee	\$5.00	Per occurrence
Hat Levy	NA	
Non Communication Fee	\$2.00	Per occurrence

*Fees are reviewed annually and may be increased each year. Fees are set by recommendation of the Coordinator in conjunction with the Regional Coordinator, and Centacare Child Care Services. Quality care for children, affordability for families and financial viability of the service are the key elements in determining fees.*

## Payment Options

Siena OSHC is a not for profit, self-funded service. We rely on the prompt payment of fees to maintain effective and efficient operations. Our only regular operating income comes directly from Child Care Benefit and Parent Fees. Please remember that fee statements are not accounts and are due and payable upon receipt.

### THE SERVICE WILL ACCEPT PAYMENT BY:

- Direct Deposit: Bank Account Details – **BSB 064-786, Account No. - 521271800**
- (Please use family name as reference)
- Direct debit – forms available from OSHC
- EFTPOS - Debit & Credit
- Cash
- Cheque
- Money Order

### IN ADDITION:

- All fees are to be paid IN ADVANCE, at least fortnightly
- **A new term of care cannot commence until fees for the previous term are paid in full**
- **Bookings will not be accepted for Vacation Care unless the previous term fees are paid in full**
- **A \$5 late fee will be charged for each fortnight's account that is not up to date**
- Failure to pay child care fees at least fortnightly may result in suspension of enrolment until fees are paid in full
- Failure to pay fees incurred within the prescribed timeframe may result in withdrawal of care places until fees are paid in full or payment plan arrangements made. Failure to adhere to the payment policy may result in referral to a debt collection agency, cost of which will be additional to the outstanding account
- All payments received will be receipted as per fee payment policy.
- If experiencing financial hardship Payment Plans are available. Please speak with the Coordinator for further information